

Ackworth Parish Council

Terms of Reference for the Allotment Sub Committee

1. The committee will be known as the Allotment Sub Committee and is a sub committee of the Village Amenities Committee
2. The sub committee is appointed to deal with issues relating to the management of Brackenhill Allotments and will carry out reviews, suggest ideas and make recommendations to the Village Amenities Committee / Parish Council for their approval.
3. The Parish Council Standing Orders will apply to this sub committee
4. The group will be made up of 6 Councillors
5. The Chair will be appointed by the Parish Council
6. The quorum of the sub committee will be 3 (at least one half of the Council membership)
7. The membership of the sub committee will be reviewed at the Annual Meeting of the Council.
8. The sub committee will meet at least quarterly or as directed by the Village Amenities Committee / Parish Council
9. The administration staff will provide secretarial services
10. The minutes of the meetings will go to the next Parish Council meeting for ratification.
11. Tenant Representatives are elected every two years and can be in attendance at meetings