



Mrs S J Templeman
Clerk to the Council

The Parish Council Community Centre
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Pontefract, WF7 7JH

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15 February 2021

Dear Sir or Madam:

You are invited to attend a **virtual** meeting of Ackworth Parish Councils Finance & General Purposes Committee, which will be held on **MONDAY 22 FEBRUARY AT 7:45 PM**

Yours faithfully

Sue Templeman

Mrs S J Templeman
Clerk

AGENDA

1. To receive apologies for absence and to approve the reasons given.
2. Declarations of Interests and Dispensations
 - 2.1 To receive declarations of interest from Councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interest (if any)
 - 2.3 To grant any requests for dispensation as appropriate
3. To receive and note the minutes of the meeting held on 23 November 2020
4. To receive and note any matters arising from the minutes
5. To receive the Insurance renewal documentation and to identify any changes required to the Parish Council.
6. To receive a report from the Clerk re the Library Lease and to recommend any action required to the Parish Council
7. To receive and note a report from the Clerk the Local Restrictions Support Grant
8. To receive an update from the External Auditor regarding the Annual Governance Report to 31 March 2020
9. To receive an email from the Internal Auditor regarding this current years Internal Audit and to recommend a course of action to the Parish Council
10. To receive an email from the Internal Auditor regarding an enquiry he received from a Parish Councillor and to recommend any actions required to the Parish Council
11. To receive and note a report from the Clerk regarding the renewal of the utility contracts and the telephone account
12. To receive and recommend to the Parish Council minor amendments to the Financial Regulations

13. To receive information from YLCA regarding the Stress Management Policy and to recommend to the Parish Council that this policy is approved as presented by the Clerk.
14. To receive an update on Low Ackworth Playing Field Lease and to recommend any action required to the Parish Council
15. To agree that the Personnel Sub Committee meet to discuss staffing matters relating to contracts of employment and that any recommendations are reported direct to the Parish Council at the March meeting.
16. Health & Safety - receive and note a report on Health & Safety Issues

PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THE PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

17. To receive the minutes of the Personnel Sub Committee held on 4 February 2021 and to decide how the recommendations are dealt with.
18. To receive and note a report from the Personnel Sub Committee on meetings held between 1 July 2020 and 31 January 2021
19. To receive and note the Budget summary sheets to end of January 2021

Please note that there is no opportunity for members of the public to speak at committee meetings