

PURSUANT TO NOTICE A MEETING OF ACKWORTH PARISH COUNCIL WAS HELD AT THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH, ON MONDAY 13 SEPTEMBER 2021 COMMENCING AT 7.15 PM

Present: Cllr: S Balfour, in the Chair

Cllrs: A Cook, M Galvin, A Garbutt, T Hollyhead, G Marshall, S Richmond and M Roberts

2 members of the public

The Chair welcomed Susan Pollard to the meeting and invited her to address the Parish Council.

Susan explained she is Vice Chair of Sharlston Parish Council and has recently been appointed Vice Chair of the Wakefield branch of Yorkshire Local Councils Associations (YLCA). She is visiting many local Parish Councils to encourage members of YLCA to attend their local branch meetings to get as much out of the membership as possible and to share the good work that is going on throughout the district.

The Chair thanked Susan for attending and opening the public part of the meeting.

The Chair invited members of the public to ask questions

A letter received from a resident regarding safe crossing places on Wakefield Road was read out by the Chair. Cllr M Roberts, Chair of the Road Safety Committee explained the Road Safety Committee will continue to pursue safe crossings for the A638 with Wakefield Council and he will work with the Clerk to provide a response to the resident.

There were no further questions.

1. To receive apologies for absence

C1.1. Apologies were received and the reasons given as reported in the attendance book were approved from Cllrs J Bell, T Hames and Mrs S Hollyhead

2. Declarations of Interests and Dispensations

C2.1. To receive declarations of interest from Councillors on items on the agenda

C2.2. To receive written requests for dispensations for disclosable pecuniary interest (if any)

C2.3. To grant any requests for dispensation as appropriate

Cllr T Hollyhead declared an interest in planning application for Land at Sawwood Close
Cllr S Balfour declared an interest in planning application for 2 Ackworth House Close

3. To receive a report from West Yorkshire Police

C3.1. No report was available at the meeting.

4. To receive a report from District Councillor

C4.1. Cllr Garbutt gave a verbal report.

5. To receive a report from Council Representatives on outside bodies

C5.1. None to receive

6. To Approve the Minutes of the Parish Council Meeting held on 19 July 2021

C6.1. Cllr M Roberts proposed and Cllr T Hollyhead seconded that the minutes are approved

Voting took place
5 Councillors voted in favour
0 Councillor voted against
3 Councillors abstained

It was therefore RESOLVED that the minutes are approved.

7. To receive the Clerks report on matters arising from the Minutes of 19 July 2021

C7.1. The Clerk reported that

- No response has been received from the external auditor regarding the challenge response to the 2019/2020 audit.
- Following communication with the Chair of the Rural Partnership, the Parish Council's membership would continue free of charge until March 2022
- There has been no further update regarding YLCA training for the New Model Code Of Conduct.

C7.2. Cllr G Marshall requested a copy of the response sent to the resident who asked a question at July's Parish Council meeting.

Cllr A Garbutt proposed to move progress

Voting took place
6 Councillors voted in favour
0 Councillors voted against
0 Councillors abstained
2 Councillors didn't vote

8. To receive and approve accounts income, expenditure and bank reconciliations to end of July 2021

C8.1. The accounts for July had previously been circulated to all Councillors.

Cllr A Cook proposed and Cllr T Hollyhead seconded that the accounts are approved

Voting took place
6 Councillors voted in favour
0 Councillor voted against
2 Councillors abstained

It was therefore RESOLVED that the accounts are approved

9. To receive and approve accounts income, expenditure and bank reconciliation to end August 2021

C9.1. The accounts for August had previously been circulated to all Councillors.

Cllr M Roberts proposed and Cllr A Cook seconded that the accounts are approved

Voting took place
6 Councillors voted in favour
0 Councillor voted against
2 Councillors abstained

It was therefore RESOLVED that the accounts are approved

10. To receive and approve a list of payments to be made and the Petty Cash account to 13 September 2021

C10.1. The list of payments and petty cash account had previously been circulated to all Councillors

Cllr A Garbutt proposed and Cllr M Roberts seconded that the list of payments and petty cash account are approved

Voting took place
6 Councillors voted in favour
0 Councillor voted against
2 Councillors abstained

It was therefore RESOLVED that the list of payments and petty cash account are approved

11. To receive a request for a donation from the organisers of the Pram Race

C11.1. Cllr T Hollyhead proposed and Cllr M Roberts seconded a donation of £400

Voting took place
8 Councillors voted in favour
0 Councillor voted against
0 Councillors abstained

It was therefore RESOLVED that an amount of £400 is donated

12. To receive and approve amendments to Standing Orders

C12.1. Amendments had previously been circulated to all Councillors

Cllr S Balfour proposed and Cllr M Roberts seconded that the amendments are approved.

A discussion took place.

Cllr S Balfour read out Standing Order 2b

“If person(s) disregard the request of the Chair of the meeting to moderate or improve their conduct, any councillor or the Chair of the meeting may move that the person be no longer heard or excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.”

After 2 warnings for interruptions the Chair invoked Standing Order 2b against Cllr S Richmond. Cllr M Roberts seconded this.

Voting took place
6 Councillors voted in favour
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that Cllr S Richmond would no longer be heard

After 2 warnings from the Chair for interruptions, Cllr M Roberts proposed Standing Order 2b be invoked against Cllr G Marshall. Cllr T Hollyhead seconded this/

Voting took place
6 Councillors voted in favour
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that Cllr G Marshall would no longer be heard.

Cllr A Garbutt was concerned that allegations had been made against Wakefield Council's Standards Board and wished to declare that his wife is a member of Wakefield Council's Standards Board.

Voting took place on amendments to Standing Orders
6 Councillors voted in favour
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that the amendments to Standing Orders are approved

13. To receive and approve amendments to the Terms of Reference for Committees and Sub Committees

C13.1. The Terms of Reference (TOR) for Committees and Subcommittees had previously been circulated to all Councillors. The Clerk explained the proposed amendments were to align all the TORs with uniform wording.

Cllr A Cook proposed and Cllr T Hollyhead seconded that the amendments are approved

Voting took place
6 Councillors voted for
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that the Terms of Reference for Committees and Subcommittees are approved.

14. To receive and approve the minutes of the Road Safety Committee held on 6 September 2021 and the recommendations within them

C14.1. The minutes from the meeting had previously been circulated to all Councillors

Cllr M Roberts proposed and Cllr T Hollyhead seconded that the minutes are approved.

Cllr M Roberts moved an amendment to agenda item 6

“It was agreed to recommend to the Parish Council to ask if they would like the Road Safety Committee to put a whole village plan together.

It was further agreed to recommend to the Parish Council that the proposal for CCTV installation throughout the village be included on a future Parish Council agenda for consideration. “

Amended to:

“A discussion took place regarding a 3 Year Village Plan. The Chair asked to record in the minutes that the idea of a 3 Year Village Plan be put to the whole Parish Council.

It was further specifically noted in the minutes, to recommend to the whole Parish Council that a proposal for CCTV installation throughout the village be included on a future Parish Council agenda for consideration”

Voting took place on the amendments

6 Councillors voted in favour

2 Councillors voted against

0 Councillors abstained

Cllr M Roberts proposed and Cllr T Hollyhead seconded that the minutes as amended are approved

Voting took place to approve the minutes as amended.

6 Councillors voted in favour

2 Councillors voted against

0 Councillors abstained

It was therefore RESOLVED the minutes as amended are approved.

15. To receive and approve the minutes of the Communications and Media Committee held on 6 September 2021 and the recommendations within them

C15.1. It was reported the meeting wasn't quorate therefore the meeting did not go ahead.

16. To receive and comment on Planning Applications received by Wakefield MDC

C16.1. The following applications were noted unless otherwise stated.

Cllr T Hollyhead had declared an interest and left the meeting

- o 21/01791/FUL 21A Wenthill Close – raising roof and rear dormer
- o 21/01881/FUL 9 Beech Drive – 2 storey rear extension
- o 21/01993/FUL 5 Rosslyn Grove – proposed rear extension, proposed bay window roof change from flat to pitched
- o 21/02029/FUL 12 Garden Street – loft conversion with front dormer
- o 21/02043/FUL 123 Seals Drive – conversion of existing garage roof to form balcony with glazed balustrade alteration of window glazed door. – *Cllr Garbutt asked it be noted that in his position as a District Councillor, he had been contacted by the resident who had submitted this application*
- o 21/02124/FUL 20 Hardakers Lane – raising of ridge to form room in roof extension and rear extension

Cllr S Balfour requested Cllr M Roberts take over as Chair of the meeting

- o 21/01953/FUL | Demolition of existing buildings and erection of 8no. dwelling houses with associated access, parking and landscaping | Land At Sawwood Close Ackworth Wakefield WF7 7LB –

Cllr S Balfour explained that a resident had organised a consultation meeting and she along with Cllr J Bell and Cllr T Hames had attended.

In support of the objections and concerns raised by residents, Cllr S Balfour proposed and Cllr A Cook seconded to ask the District Councillors to bring this application before the planning committee.

Cllr A Cook proposed and Cllr M Galvin seconded to object to this application on Highways grounds.

*Voting took place
6 Councillors voted in favour
0 Councillors voted against*

- o 21/02014/TPO Elm Wood, Wakefield Road – Replacement or pruning works – object as per tree policy
- o 21/02015/TCA 66 Pontefract Road – crown lift T1 Walnut draw back, remove T2 & T3 self strewn sycamore – *objection as per tree policy*
- o 21/02050/TPO 52 Denton Gardens – Sycamore tree G4 required to fell for safety reasons. Tree has TPO in place (as do 3 others) - *objection as per tree policy*
- o 21/02122/FUL 2 Ackworth House Close – single storey rear extension
- o 21/02153/TPO The Court, Lee Lane – T1 & T2 trees appear to have died - *objection as per tree policy*

Cllr M Roberts handed the Chair back to Cllr S Balfour

17. To receive Burial Rights

- C17.1. V39 Amy Louise Bacon
- C17.2. V40 Noreen Cooper
- C17.3. Ashes Section C Row E22 Susan Hopton
- C17.4. Ashes Section C Row E23 Gerald Helme

18. The Parish Council requires that a meeting of the 3 year village plan task group is convened, that the meeting addresses the long expired deadline for submission of its final plan and that the minutes of that meeting are submitted for approval at the Parish Council meeting of 11 October 2021 (Cllr Roberts)

C18.1. Cllr M Roberts proposed and Cllr A Cook seconded

Voting took place
6 Councillors voted in favour
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that the proposal is approved.

19. To receive correspondence from the Programme Officer, Wakefield District Local Plan 2036 Examination. To appoint a representative to attend the hearing and speak on behalf of the Parish Council.

C19.1. Correspondence had previously been circulated to all Councillors.

The Clerk reported that a representative needs to be submitted by 20 September

The Clerk reported that Cllr T Hames had advised he was willing to attend if the Parish Council agreed

Cllr M Roberts proposed and Cllr A Garbutt seconded Cllr T Hames to attend

Voting took place
5 Councillors voted in favour
2 Councillors voted against
0 Councillors abstained

It was therefore RESOLVED that Cllr T Hames would be appointed the representative to attend the hearing and speak on behalf of the Parish Council.

The Chair thanked everyone for attending and closed the meeting at 8:35pm