

PURSUANT TO NOTICE A MEETING OF ACKWORTH PARISH COUNCIL WAS HELD AT THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH, ON MONDAY 13 MARCH 2023 COMMENCING AT 7.15 PM

Present: Cllr: Roberts in the Chair
 Cllrs: S Balfour, J Bell, T Hames, S Hollyhead,
 T Hollyhead, S Parker and S Richmond
 4 members of the public
 District Councillor R Massey

The Chair welcomed everyone to the meeting and invited questions from members of the public.

Question 1

Asked about the parish council's agreed position on the Hesse statement, is it an agenda item? The chair explained that it is not on this agenda and it needs to be reviewed at a future meeting of the planning subcommittee. This includes the review of any comments previously submitted by the Parish Council. He further explained that a meeting is due to be arranged with neighbouring parishes

The office staff will make the resident aware of the next planning committee meeting date.

Question 2

A resident raised concern about the lack of response that will be given to outstanding Freedom of Information requests (as per Finance and General Purposes Committee minutes) The Chair explained the reason is due to the current staffing levels and those people who have submitted a freedom of information will be advised that the request will not be dealt with at this time and that they have a right to appeal.

The Chair thanked members of the public for their questions and opened the meeting.

1. To agree Locum Clerk will Clerk the meeting and take the minutes

C1.1. Council members agreed for the Locum Clerk to Clerk the meeting.

2. To receive apologies for absence

C2.1. Apologies were received and approved from Cllrs A Cook, A Garbutt and M Galvin for reason as stated in the attendance book.

3. Declarations of Interests and Dispensations

C3.1. To receive declarations of interest from Councillors on items on the agenda

C3.2. To receive written requests for dispensations for disclosable pecuniary interest (if any)

C3.3. To grant any requests for dispensation as appropriate

None received.

4. To receive a report from West Yorkshire Police

C4.1. The crime statistics were read out at the meeting. **Noted.**

5. To receive a report from District Councillor

C5.1. Written reports were read out by the Cllrs A Garbutt and J Carrington. A verbal report was given by Cllr R Massey. **Noted.**

6. To receive a report from Council Representatives on outside bodies

C6.1. None received.

7. To Approve the Minutes of the Parish Council Meeting held on 6 February 2023

C7.1. The minutes had previously been circulated to all Councillors.

Cllr Bell proposed and Cllr S Hollyhead seconded that the minutes are approved.

Voting took place:

7 Councillors voted in favour

0 Councillors voted against

1 Councillors abstained

It was therefore **RESOLVED** that the minutes are approved as an accurate record.

8. To receive the Clerks report on matters arising from the Minutes of 6 February 2023

C8.1. The following matters arising had been previously circulated to all Councillors.

- Questions asked at the last meeting remain unanswered by the office staff due to staff shortage.
- West Yorkshire Police report has been collated over the last 12 months and will be uploaded to the website over the coming days
- PC Lorraine Kavanagh will explain in her next report what the violence\harassment \ domestic total encompasses.
- Purdah and Parish Council's see email sent to all Councillors on 10 March
- Agenda 18 from February's minutes has been uploaded to the Parish Council website under the "Planning" page and has been emailed to Customer Services at Wakefield Council. To review what is to be withdrawn should be dealt with at a future parish council meeting as a motion on the agenda.

9. To receive and approve accounts income, expenditure and bank reconciliation to the end of January 2023

C9.1. The accounts had previously been circulated to all Councillors.

Cllr Balfour proposed and Cllr Hollyhead seconded that he accounts are approved.

Voting took place

7 Councillors voted in favour

0 Councillors voted against

1 Councillors abstained

It was therefore **RESOLVED** that the accounts are approved.

10. To receive and approve accounts income, expenditure and bank reconciliation to the end of February 2023

C10.1. The accounts were not ready for this meeting. To be included on the next Parish Council agenda.

11. To receive and approve a list of payments to be made and Petty Cash account to 13 March 2023

C11.1. The list of payments to be made was circulated at the meeting. There was no update to the Petty Cash account.

Cllr T Hollyhead proposed and Cllr S Hollyhead seconded that the list of payments to be made.

Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore **RESOLVED** that the list of payments to be made is approved.

12.To receive the minutes of the Allotment Subcommittee Meeting held on 17 February 2023 and approved the recommendations within them

C12.1.The minutes had previously been circulated to all Councillors

Cllr Hames proposed and Cllr Bell seconded that the minutes are approved.

Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore **RESOLVED** that the minutes and recommendations within them are approved.

13.To receive the minutes of the Village Events Committee meeting held on 20 February 2023 and approved the recommendations within them

C13.1.The minutes had previously been circulated to all Councillors

Cllr T Hames proposed and Cllr J Bell seconded that the minutes are approved

Voting took place

7 Councillors voted in favour

0 Councillors voted against

1 Councillors abstained

It was therefore **RESOLVED** that the minutes and recommendations within them are approved.

14.To receive the minutes of the Village Amenities Committee meeting held on 20 February 2023 and approved the recommendations within them

C14.1.The minutes had previously been circulated to all Councillors

Cllr Bell proposed and Cllr Balfour seconded that the minutes are approved

Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore **RESOLVED** that the minutes and recommendations within them are approved.

15.To receive the minutes of the Finance and General Purposes Committee meeting held on 20 February 2023 and approved the recommendations within them

C15.1.The minutes had previously been circulated to all Councillors. The Chair provided an explanation of agenda item 12 – CIL Allocation and agenda item 13 Allocation of reserves.

Cllr Hames proposed that any cil funding left over from any one of the 3 projects would be rolled over to the remaining projects. 7 Councillors agreed, 1 Councillor was against.

Cllr Hames proposed and Cllr Parker seconded that the minutes are approved

Voting took place

7 Councillors voted in favour

0 Councillors voted against

1 Councillors abstained

It was therefore **RESOLVED** that the minutes and the recommendations within them are approved.

16. To agree that the Village Events Committee has delegated powers in order to continue with the organisation of the planned events over the summer.

C16.1. Cllr T Hollyhead proposed and Cllr Balfour seconded that delegated power is granted.

Voting took place.

7 Councillors voted in favour

0 Councillors voted against

1 Councillors abstained

It was therefore RESOLVED that the Village Events Committee has delegated powers

17. To receive an update from WMDC following the site meeting held on 27 February 2023 regarding Wakefield Road crossing

C17.1. An update was received from WMDC and was circulated to members as a true and accurate record.

6 Councillors voted in favour

1 Councillor against

1 Councillor abstained

It was therefore RESOLVED that the update is received.

18. To receive the Community Governance Order from Wakefield Council

C18.1. The Community Governance Order had been circulated to all Councillors electronically prior to the meeting, including a hard copy where requested.

Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore RESOLVED that the Order is received.

19. To receive and comment on Planning Applications received by Wakefield Council MDC

C19.1. Applications were noted unless otherwise stated

- 18/02793/NMC02 Priory Cottage Pontefract Road, Ackworth. Non material amendment to approved planning application 18/02793/FUL dated 15.11.2019 for the Demolition of riding arena building and construction of two detached houses including ancillary works, to permit a change of roof material to plot 7.
- 23/00116/FUL 27a Bell Lane, Ackworth. Dormer to front.
- 23/00247/FUL The Old Manse, East Hardwick. Conversion and extension of existing equestrian building to form part equestrian part residential annexe.
- 23/00258/FUL 61 Madison Walk, Ackworth. Single storey rear extension and conversion of existing garage to habitable space.
- 23/00263/FUL 48 Pontefract Road, Ackworth. Demolition of the existing garage, two-storey extension to the side and rear with raised garden seating area.
- 23/00274/CPL 6 Tan House Lane. Single-storey rear extension.
- 23/00287/TPO 9 Beechwood Dale Ackworth. Sycamores T1 T2 T3 and Maple T4 - Crown Thin by 10%. Crown Lift to achieve a clearance of 5 metres over the public highways and by 4 metres in all other areas. Crown reduce to achieve a 2 metre clearance from the buildings of 9 Beechwood Dale.

- 22/02436/FUL Green Knoll Pontefract Road, Ackworth. Single Storey extensions to sides and rear with canopy to front
- 23/00019/FUL 1 Doncaster Road Estate, Ackworth. Erect an open sided, pitched roof car port at the front

Comprehensive report was read by Cllr Hames any concerns will be raised with the planning officer. A comment to green knoll will be submitted.

20. To receive Burial Rights

- C20.1. Louis Baughan Ashes Plot R, Row A, Grave 9
 C20.2. Terence Ball V32
 C20.3. Andrew Rollin V99
 C20.4. Catherine Housley Ashes plot R, Row A, Grave 11

Noted

21. PUBLIC BODIES (ADMISSOIN TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THE PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

- C21.1. Members of the public left the meeting

22. To receive the private part of the Finance and General Purposes Committee Meeting held on the 20 February 2023 and approve the recommendations within them

C22.1. The personnel subcommittee minutes had previously been circulated to all Councillors. Cllr Balfour stressed that the minutes are confidential and the section that is redacted is so as it relates to the terms and conditions of staff members.

Cllr S Hollyhead proposed and Cllr S Balfour seconded that the private part of the minutes are approved

Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore **RESOLVED** that the minutes are approved.

23. To receive the pay review and financial gesture for staff

C23.1. Pay review and financial gesture was circulated

Cllr Balfour proposed and Cllr Bell seconded that the Voting took place

8 Councillors voted in favour

0 Councillors voted against

0 Councillors abstained

It was therefore **RESOLVED** that the pay review and financial gesture is approved.

24. To agree the cessation of April's Parish Council meeting and all committee and subcommittee meetings with the exception of Personnel and Village Events who will meet as and when required.

C24.1. Council agreed there will be no meetings in April with the exception of Personnel and Village Events. The reason is largely due to staff shortages, a request for additional resources from YLCA has not been forthcoming. It is to be noted that the legal requirement for council to meet is at least 4 times per year.

Voting took place

7 Councillors voted in favour

0 Councillors voted against
1 Councillor abstained

25. Time and date of the next meeting

Monday 15 May 2023 @ 7:15pm

Cllr Balfour wished to thank Cllrs S Hollyhead and T Hollyhead for their dedicated service over the years as Parish Councillors.

The Chair thanked everyone for their attendance and closed the meeting at 20.56

Signed _____ **Date** _____
Chair

DRAFT