

PURSUANT TO NOTICE A VIRTUAL MEETING OF ACKWORTH PARISH COUNCIL WAS HELD ON MONDAY 13 JULY 2020 AT 7.15 PM

Present: Cllr: S Balfour, in the Chair

Cllrs: J Bell, A Cook, M Galvin, T Hames, J Hardman, Mrs S Hollyhead, T Hollyhead, G Marshall and S Richmond

7 members of the public

The Chairman welcomed everyone to the meeting and read out the protocol that each Councillor had previously received.

She asked everyone before the meeting starts, to spend a few moments thinking of all those people who have lost family members and those who are dealing with the Coronavirus.

She thanked all staff who have worked through this difficult time and kept things running smoothly during this period.

She asked members of the public to indicate if they wished to speak.

Questions from members of the public:

- Why would the Council want to accept agenda item 29 which says '**That this Parish Council supports in principle the most recent proposal from Wakefield Council for the South East Link Road**' as there had been no consultation are we assuming the consultation is perfunctory. The Chair said that a discussion will take place at agenda 29.
- Can additional lighting be installed on Dando Way? Some areas are quite dark and dangerous to walk through especially since the recent incident in this area. The Chair responded to say that this will be taken up with Wakefield Council as Dando Way is their responsibility.
- Have the Parish Council considered having face to Face meetings rather than virtual meetings? The Chair responded to say that we operate to current Government guidelines and we don't currently have the technology that allows some members to attend in person and some to attend virtually as the regulations state that everyone attending must be able to be seen and / or heard.

1. To agree the Standing Orders for the Virtual Meeting

C1.1 It was noted that all Councillors had previously received a copy of these which are an addendum to the Standing Orders

It was proposed by the Chair and seconded by Cllr Cook to receive and accept this document.

Voting took place.

8 Councillors voted in favour

2 Councillors abstained

0 Councillors voted against

It was therefore RESOLVED that this document is accepted.

2. To receive apologies for absence and to approve the reasons given.

C2.1 Apologies were received and the reasons given as reported in the attendance book were approved from Cllr A Garbutt and Cllr M Roberts. All Councillors agreed.

Apologies were also received from District Councillor Ms J Carrington and PCSO L Kavanagh

3. Declarations of Interests and Dispensations

3.1 To receive declarations of interest from Councillors on items on the agenda

3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

3.3 To grant any requests for dispensation as appropriate.

C3.1 none to receive

4. To receive a report from West Yorkshire Police

C4.1 The Clerk reported that PCSO Kavanagh had sent a report which she read out.

5. To receive a report from District Councillors

C5.1 The Clerk reported that a report had not been received but that one will be available for the September meeting.

6. Minutes of the Parish Council meeting held on 9 March 2020

C6.1 Cllr Hames proposed and Cllr Mrs Hollyhead seconded that the minutes are accepted as a true record.

Voting took place.

Cllr Marshall, Cllr Richmond and Cllr Hardman requested that their votes are recorded.

7 Councillors voted in favour

0 Councillors abstained

3 Councillors voted against – Cllr Hardman, Cllr Marshall and Cllr Richmond

It was therefore RESOLVED that the minutes are approved and would be signed by the Chairman at a later date.

7. To receive the Clerks report on matters arising from the minutes of 9 March 2020

- The private briefing meeting for Parish Councillors with members of SELRAG had been postponed due to the Covid-19 situation.

The report was received and noted.

8. To approve the Minutes of the Extra Ordinary Parish Council Meeting held on 23 March 2020

C8.1 It was proposed by Cllr Cook and seconded by Cllr Hames that the minutes are accepted as a true record.

Voting took place.

9 Councillors voted in favour

0 Councillors voted against

1 Councillor abstained – Cllr Marshall

It was therefore RESOLVED that the minutes are approved and would be signed by the Chairman at a later date.

9. To receive a report from the Clerk regarding the use of delegated powers

Cllrs thanked the Clerk and staff for all their work during the current situation.

It was RESOLVED that the report was received and noted

10. To receive and approve accounts income, expenditure and bank reconciliation to end of March 2020

C.10.1 A copy of the reports were previously circulated during the month they relate to.

The Chair asked if anyone had any items or clarifications within the documents.

C10.2 It was proposed by Cllr Bell and seconded by Cllr Mrs Hollyhead to accept all the balance sheets included in agenda items 10 to 17 as presented.

Voting took place – a recorded vote was requested:

7 councillors voted in favour

Cllr Marshall and Cllr Richmond abstained

Cllr Hardman against

It was therefore RESOLVED that the financial documents included in agenda items 10 to 17 as given below were approved

11. To receive and approve accounts income, expenditure and bank reconciliation to end of April 2020

12. To receive and approve accounts income, expenditure and bank reconciliation to end of May 2020

13. To receive and approve accounts income, expenditure and bank reconciliation to end of June 2020

14. To receive and approve a list of payments to be made and Petty Cash account to 20 April 2020

15. To receive and approve a list of payments to be made and Petty Cash account to 11 May 2020

16. To receive and approve a list of payments to be made and Petty Cash account to 8 June 2020

17. To receive and approve a list of payments to be made and Petty Cash account to 13 July 2020

18. To receive the Internal Audit Report and formally approve Section 1 and Section 2 of the Annual Return to year end 31 March 2020

A discussion took place.

Cllr Hames moved a procedural motion to move to a vote

Voting took place:

7 Councillors voted in favour,
3 Councillors voted against – Cllr Hardman, Cllr Marshall, Cllr Richmond
0 Councillors abstained

It was therefore RESOLVED to move to a vote on agenda item 18

Voting on Section 1:

7 Councillors voted in favour
3 Councillors voted against – Cllr Hardman, Cllr Marshall and Cllr Richmond
0 Councillors abstained

It was therefore RESOLVED that Section 1 of the AGAR is approved and duly signed.

Voting on Section 2:

7 Councillors voted in favour
3 Councillors voted against – Cllr Hardman, Cllr Marshall and Cllr Richmond

It was therefore RESOLVED that Section 2 of the AGAR is approved and would be signed at a later date.

19. The Parish Council consider purchasing the Brackenhill allotments with Cil Monies as and when appropriate (financially) (Cllr Hardman)

C19.1 It was proposed by Cllr Hardman and seconded by Cllr Richmond

Voting took place. It was therefore RESOLVED that the motion is approved.

This motion along with others will be discussed when appropriate.

20. To receive and approve a Dignity at Work Policy

C20.1 A copy of this documents had previously been circulated.

It was proposed by Cllr Hames and seconded by Cllr Bell that this document is approved

Cllr Marshall proposed and Cllr Hardman seconded that this motion is deferred to a future meeting.

Voting took place:

2 Councillors voted in favour
7 Councillors voted against
1 Councillor abstained

It was RESOLVED that the proposal fell.

Voting took place on Cllr Hames proposal:

9 Councillors voted in favour
0 Councillors abstained
Cllr Marshall was not able to vote

It was therefore RESOLVED that the policy is accepted.

21. To receive and approve a Grievance Policy

C21.1 A copy of the Policy was previously circulated to all Councillors.

Voting took place.

9 Councillors voted in favour
0 Councillors voted against
0 Councillors abstained
Cllr Marshall was not able to vote

It was therefore RESOLVED that the policy is accepted

22. To receive and approve a report from the Task Group looking at Section 17 of the Crime and Disorder Act 1998

C22.1 A copy of the report was previously circulated to all Councillors.

The Chair proposed and Cllr Mrs Hollyhead seconded that this report is received and accepted.

Voting took place:

9 Councillors voted in favour
Cllr Marshall was not able to vote.

It was therefore RESOLVED to receive and accept the document.

23. To retrospectively approve the dates of the meetings of the Council for 2020/21

C23.1 A list of dates was previously circulated to all Councillors.

It was therefore RESOLVED to receive and accept the document.

24. To receive a report on the Parish Councils' response to Covid-19

C24.1 A copy of the report was previously circulated to all Councillors.

The Chair asked that her name be added as author of the report.

Cllrs thanked all the volunteers who helped with the village response to Covid-19.

It was therefore RESOLVED to receive and note the report.

25. To receive a report from Council Representatives on outside bodies

C25.1 There were none to receive.

8:35 pm Cllr Marshall returned to the meeting.

26. To receive correspondence from YLCA re New Model Code of Conduct for Local Councils – Consultation by the Local Government Association and decide on the action to take.

26.1 It was proposed by Cllr Hollyhead and seconded by Cllr Cook to accept the document and support the recommendations from YLCA.

Cllr Hardman proposed and Cllr Richmond seconded that further discussion is held on this item.

Voting took place on Cllr Hardman's proposal

3 Councillors voted in favour – Cllr Hardman, Cllr Marshall and Cllr Richmond

7 Councillors voted against

Voting took place on Cllr Holyhead's proposal

7 Councillors voted for

2 Councillors abstained

1 Councillor voted against

It was therefore RESOLVED that the Clerk would respond as recommended by YLCA and that she would enquire if Councillors can comment as individuals.

27. To receive a report on the Parish Meeting held on 6 March 2020 (Cllr Marshall)

Cllr Marshall gave a verbal report.

Cllr Hames read out his report of the meeting.

A discussion took place.

Cllr Bell moved progress to the next item of business. Cllr Mrs Hollyhead seconded.

Voting took place:

5 Councillors voted in favour

2 Councillors abstained

2 Councillors voted against – Cllr Marshall and Cllr Richmond

It was therefore RESOLVED that we move to the next agenda item.

28. We as a Parish Council have a duty to liaise with Wakefield MDC as to how we are going to consult with the public of Ackworth regarding the proposed Bypass and whether they want it or not. (Cllr Richmond)

C28.1 Cllr Richmond proposed the motion and Cllr Marshall seconded it.

Voting took place:

9 Councillors voted in favour

Cllr Cook wasn't present

It was therefore RESOLVED that the motion is accepted.

29. To receive and approve the proposal 'That this Parish Council supports in principle the most recent proposal from Wakefield Council for the South East Link Road' (Cllr Hollyhead)

C29.1 Cllr Hollyhead withdrew this proposal.

30. That the Council send a strongly worded letter to Stoneacre telling them to cease blocking the footpath / pedestrians right of way. (Cllr Hardman)

C30.1 It was motion was proposed by Cllr Hardman and seconded by Cllr Richmond.

Voting took place. It was therefore RESOLVED that the Clerk writes to Stoneacre's Head Office and the Dealership in Ackworth.

31. To receive the notes of the meeting held on 30 June 2020 at Bell Lane Car Park and to approve the recommendation.

C31.1 It was RESOLVED that the Clerk would write to Wakefield Council requesting the speed humps to be adjusted to accommodate disabled access.

32. To discuss and consider unauthorised building work at 'Mayfield Farm' with a view to contacting WMDC for reassurance the activity is being monitored.

C32.1 It was RESOLVED that the Clerk would write to Wakefield Planning Enforcement to request that they monitor the work being carried out.

33. To receive and comment on the Planning Applications received by Wakefield MDC

The following applications were noted unless otherwise stated.

20/01243/COUQ Potwell Farm, Sandygate Lane, East Hardwick. Prior notice Agricultural to C3 (5 no. dwellings) and retention of existing residential farmhouse.

20/01239/FUL 24 Hillside Road – 2 storey extension to side, single storey extension to rear and removal of garage.

20/01102/FUL 25 Cricketers Close – single storey extension to rear

20/01181/LBC Eden Place – repair and rebuild boundary wall.

9.25 pm It was proposed by the Chair to extend the meeting by 15 minutes to complete the business still to be transacted. All Councillors agreed.

34. To receive Burial Rights

C34.1 V67 Marian Loftus
V102 Carol Francis Gilmore
Ashes Row E 17 Julie Michelle Henfrey
C7 Kenneth Lemm
C6 Herbert Hepworth

PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THE PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

Chairman - Date

DRAFT